Choose a Platform for your Virtual Meeting or Event

	Webex Meeting	Webex Event	Zoom Meeting	Zoom Webinar
Description	Webex meetings are your classic video conferencing tool. Each person is able to share their camera, content, and speak at any time. You would use Webex meetings for any situation where you want everyone to be able to communicate and share content.	If you want to hold an event for a larger audience where only a few select individuals or panelists can speak and share content then this is the best choice. You would use Webex Events if you want to host a virtual conference.	Zoom meetings are ideal for hosting interactive sessions where you'll want to have lots of audience participation or break your session into smaller groups.	Webinars are comparable to a virtual lecture hall or auditorium. Webinars are ideal for large audiences or events that are open to the public. Typically, webinar attendees do not interact with one another. Though Zoom provides options for you to get more social with your attendees, your average webinar has one or a few people speaking to an audience.
Capacity	Up to 200	Up to 3,000	Up to 300	Up to 1,000
Roles	Host, Alternate Host, Participants	Host, Alternate Host, Panelists, Attendees	Host, Cohost, Participant	Host, Cohost, Panelists and Attendees
Audio Sharing	All participants. Can be muted by host.	Hosts and Panelists. Attendees may be given individual permission.	All participants. Can be muted by host.	Hosts and Panelists. Attendees may be given individual permission.
Video Sharing	All participants. Can be disabled upon entry, but participant maintains control.	Hosts and Panelists	All participants. Can be disabled upon entry, but participant maintains control.	Hosts and Panelists
Screen/ Content Sharing	Privileges can be passed to all participants	Hosts and Panelists	Host only or all participants	Hosts and Panelists
Participant/ Attendee List	Visible to All Participants	Can be made visible to all participants or only visible to host or panelists. Preference must be made clear before event begins.	Visible to All Participants	Visible to Host and Panelists
Reminder Emails	Within 1 hour of meeting for all participants	Available for panelists and attendees	N/A	Always for hosts & panelists. Available for attendees if registration is enabled.
Chat	Available	Available. Can be disabled for attendees.	Available	Available. Can be disabled for attendees.
Q&A	N/A	Available. Can be disabled.	N/A	Available. Can be disabled.
Recording	Available	Available	Available	Available
Breakout Rooms	N/A	N/A	Available	N/A
Polling	N/A	Available	Available	Available
Raise Hand	Available	Available. Can be disabled.	Available	Available
Feedback	N/A	Available. Can be disabled.	Available	N/A
Registration	Available	Available	Available	Available